

Bluntisham Village Hall Christmas Craft Fair Details, Terms and Conditions and Booking Form

Event Details:

Location of Event: Bluntisham Village Hall, Bluntisham PE28 3LR

Date of Event: Saturday 19th November 2016

Time of Event: 2.00 – 5.00 pm

Set up time: From 1.00 pm

Marketing strategy: Christmas shopping opportunity

Purpose of event: Provide opportunity for community use of hall and raise money for village hall projects. The hall committee would like to put all money raised into their 5 year plan for improving the village hall.

Terms and Conditions:

1. To book a stall:

Please contact Tracey Davidson to discuss your stall (bluntishamclerk@gmail.com or 01487 842677). Our aim is to avoid duplication of stalls, so it may not be possible to offer you a stall. If you are offered a stall, your stall will be reserved for 7 days. Booking of your stall is only confirmed once a completed booking form and a stall fee have been received and acknowledged.

2. Stall Fee:

£15 for large table (6ft) in main hall

£12 for small table (65cmx130cm) in meeting room/foyer

Stall fees are payable in advance and are required to reserve your table. A cheque post-dated to the date of the event is acceptable. Stall fees are non-refundable. Payment can also be made by BACS using the following details:

Account number: 00933915

Sort code: 30-94-47

Reference: Craft Fair – your name

Cheques should be made payable to Bluntisham Parish Council and posted to:

Tracey Davidson (Parish Clerk)
9 Bramley Grove
Bluntisham
Cambs
PE28 3XG

Receipt of cheques/stall fees will be acknowledged by e-mail.

Booking of your stall is only confirmed once a completed booking form and a stall fee have been received and acknowledged.

BOOKING FORM:

**Bluntisham Village Hall, Christmas Craft Fair Saturday 19 November 2016
(2-5pm)**

Name:

E-mail address:

Telephone number:

Type of Stall:

Size of Stall requested:

Details of Stall fee payment:

Any special requests:

Please tick box to confirm you have read our terms and conditions: